

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Barton County Health Department

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 10,000

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 50 women, including 50 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Catholic Charities of Northeast Kansas

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 38,846

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 50 women, including 50 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Catholic Charities of Salina

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 59,200

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**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 160 women, including 110 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017



## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Catholic Charities of Southwest Kansas

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 46,075

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 50 women, including 40 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Embrace of Wichita, Inc.

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 48,000

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 200 women, including 150 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.



**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Family Life Services

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 31,500

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 80 women, including 50 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.



- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Gerard House, Inc.

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 24,225

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 20 women, including 15 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Leavenworth County Health Department

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 22,500

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 40 women, including 35 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.



**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Wichita Children's Home

**PROGRAM PERIOD:** July 31, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 22,206.25

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 20 women, including 15 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

October 13, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

Local Agency agrees to provide a list of the names of all Local Agency employees and agents who are given access to a System on which data, information and records are maintained to KDHE, and shall provide written notification to KDHE whenever any individual is added to or removed from the list. Written notification of the addition or removal of an employee or agent from the list shall be sent to KDHE within 24 hours after an employee is no longer employed by Local Agency, or an individual is no longer acting as an agent of the Local Agency. (Written notification may be provided prior to the time the employee is no longer employed or an individual is acting as an agent for the local agency.) Immediate notice shall be provided to KDHE by phone or email whenever an employee or agent is terminated for cause. The Local Agency shall provide notification required by this provision to the KDHE Contact Person for the System on the KDHE Contact List which will be located at:

[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

- a) Complying with the confidentiality and access provisions of this contract; and
- b) Protecting confidential data, software and equipment from unauthorized activities, including but not limited to unauthorized access, use, disclosure, modification, or destruction.

Local Agency agrees to report to KDHE any interference with system operations in an information system as soon as practicable, but no longer than 24 hours after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE by phone or email of the occurrence of an unauthorized use, disclosure or security incident, and shall identify such unauthorized use and identify all individuals engaged in such unauthorized use. Notification shall be provided to the KDHE Contact Person for the System on the KDHE Contact List.

Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
NOTICE OF GRANT AWARD AMOUNT & SUMMARY OF PROGRAM OBJECTIVES**

**PROGRAM NAME:** Pregnancy Maintenance Initiative (#31)

**LOCAL AGENCY NAME:** Wyandotte Pregnancy Clinic

**PROGRAM PERIOD:** July 1, 2017 - June 30, 2018

**AMOUNT THIS PERIOD:** \$ 58,500

*This document is incorporated by reference into Contract Attachment No. 31. Acceptance of the first payment constitutes Local Agency's agreement to the amount of the grant, the program objectives set out below, and the terms of Contract Attachment No. 31. In addition to the general program provisions and objectives set forth in Contract Attachment No. 31, Local Agency agrees to the following Fiscal Year/Local Agency-specific requirements:*

**LOCAL AGENCY AGREES TO:**

1. Assure the provision of Pregnancy Maintenance Initiative services in line with Senator Stan Clark Pregnancy Maintenance Initiative statute, K.S.A. 65-1,159a that includes an array of social services for women which enable them to carry their pregnancies to term. See Pregnancy Maintenance Initiative Manual at the following web site:  
[http://www.kdheks.gov/c-f/downloads/PMI\\_Manual.pdf](http://www.kdheks.gov/c-f/downloads/PMI_Manual.pdf)
2. During the state fiscal year, the local agency agrees to provide pregnancy maintenance initiative services for 100 women, including 80 new women during the pregnancy and/or up to six months after delivery.
3. Utilize program guidance documents to implement programs for pregnancy maintenance to include:  
[http://www.kdheks.gov/doc\\_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm](http://www.kdheks.gov/doc_lib/SFY2018/PregnancyMaintenanceInitiativeSFY2018.htm)
  - Services for women to help them carry their pregnancies to term;
  - Services provided during the pregnancy and/or for up to 6 months after delivery based on individual client needs and attainment of client-set goals;
  - Individuals who are unable to pay for PMI services shall not be denied access to such services;
  - Inclusion of adoption services, education, and information.
4. Track real-time client demographics and service/encounter data as required and in accordance with the guidelines provided by the State Agency.
  - a. Utilize the Data Application and Integration Solutions for the Early Years (DAISEY) system to report client-encounter data. Data must be entered by the 10<sup>th</sup> of every month for services provided through the end of the preceding month. All encounter data shall be current and available to the State Agency within fifteen (15) days of the end of the calendar year and state fiscal year. This data will be the source for required reports. KDHE must be notified of plans to use an alternative system such as an Electronic Health Record (EHR) to collect client-level data. Entry in DAISEY will still be required. Additional information will be provided as applicable.

- b. Provide a signed DAISEY Terms of Use Agreement and comply with the terms outlined in the agreement.
5. Submit to the State Agency in Catalyst/Grid 120 the reports listed in the KDHE Grant Application Guidance and Grant Reporting Instructions. The State Agency reserves the right to modify in its sole discretion, the reporting requirements during the term of this agreement to meet applicable federal or state reporting requirements.
  - a. Submit the Financial Status Report (FSR) by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter. Expenses are itemized as they relate to the budget that will be appended to the Contract Attachment No. 31. The source and amount of funds received during the reporting period that support activities within the scope of the grantee's Title V MCH services grant shall be identified on the FSR.
  - b. Submit Quarterly Progress Reports by the 15<sup>th</sup> of the month following the end of each quarter; October 15 for the 1<sup>st</sup> quarter, January 15 for the 2<sup>nd</sup> quarter, April 15 for the 3<sup>rd</sup> quarter, and July 15 for the 4<sup>th</sup> quarter.
  - c. A 5% penalty of total grant award amount will be assessed for delinquent year-end (4<sup>th</sup> quarter) reports beyond August 15<sup>th</sup>.
6. Maintain records that measure progress in meeting process objectives and outcome objectives.
7. Ensure the PMI Program Manager's participation in any scheduled site visits provided by the State Agency's program staff. Submit to the State Agency within sixty (60) days of the receipt of the response to the monitoring and technical assistance visits a corrective action plan for issues identified during the visits.
8. Participate in a yearly training provided by KDHE staff.

**STATE AGENCY AGREES TO:**

1. Provide technical assistance and consultation relating to the provision of services and submission of required reports and other assistance as requested by the contractor in achieving stated objectives of the project.
2. Submit an annual report to the legislature on results and outcomes of the program at the start of every legislative session. This requires timely submission of all reports.
3. Provide yearly training and updates on current practices and program activity.

**BOTH PARTIES MUTUALLY AGREE THAT:**

1. The provisions found in the Health Information Protection Attachment, which is attached hereto, are hereby incorporated in this contract and made a part hereof.

June 28, 2017

## HEALTH INFORMATION PROTECTION ATTACHMENT

### Specific Program Requirements:

Local Agency agrees to comply with applicable state and federal law regarding the use and dissemination of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to use appropriate safety measures, including physical and technical safeguards, and the technology, policy and procedures for its use which reasonably protects the confidentiality, integrity and availability of data, information and records obtained or maintained in the performance of this contract.

Local Agency agrees to prevent the unauthorized access, use, disclosure, modification, destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract, including personal client information received from recipients of services under this contract, other than as provided for by this contract or by applicable state and federal law. Local Agency agrees to report to KDHE any attempted or successful unauthorized access, use, disclosure, modification, or destruction, or divulging in any other manner of the data, information and records obtained or maintained in the performance of this contract which it or its officers, employees, agents or subcontractors become aware.

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[http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

Local Agency agrees to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data, information and records obtained or maintained in the performance of this contract, including but not limited to:

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Local Agency agrees to mitigate any harmful effect that is known to Local Agency of the use or disclosure of data, information or records obtained or maintained in the performance of this contract in violation of the requirements of this contract, and to communicate in writing such mitigation to KDHE.

